



Community Development Department
Planning Division
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OUTDOOR DINING TEMPORARY USE PERMIT

Permit No.:

APPLICATION INFORMATION

Business Name:

Business Owner Name:

Telephone: ()

Business Address:

City:

State:

Zip:

E-Mail Address:

Assessor's Parcel Number(s):

Date of Submittal:

SITE PLAN SUBMITTAL REQUIREMENTS

(Please submit three (3) copies of a Site Plan. The Site Plan needs to identify the location of the proposed outdoor dining area and provide the following information.)

1. *Contact information for the Applicant, Developer, Property Owner and Plan Preparer (i.e. Business and/or contact name, mailing address, office and/or mobile number, and email).*
2. *Provide the site address and Assessor Parcel Number(s).*
3. *A project description, including existing buildings, square footage of existing restaurant, and description of outdoor area to be utilized.*
4. *All overall dimensions as required.*
5. *Show location of all existing right-of-way/property lines.*
6. *Show and label all proposed temporary structures (Tents, Canopies, Lighting, Fences, etc.)*

CHECKLIST – OVER THE COUNTER REQUIREMENTS

Requirement	Notes	Consistency
<i>Does the site plan provide dimensions that are clearly marked?</i>		Yes: No:
<i>Has the Property owner provided written approval with reference to the site plan?</i>		Yes: No:
<i>Is all indoor and outdoor seating spaced at least six feet apart?</i>		Yes: No:
<i>Is the outside dining area account for less than the maximum of 50% of restaurant's required parking?</i>		Yes: No:
<i>Is the outside dining area delineated through a temporary means that does not exceeding 3 feet height and is placed in a safe manner around the outdoor dining area?</i>		Yes: No:

<p>No heating, cooking or open flames are proposed in the sidewalk dining/retail area? However, space heaters are permitted provided that they are an outdoor approved type, are located in accordance with the manufacturer's recommendations, and are located at least two (2) feet from the edge of any umbrella canvas, any foliage, or any other flammable object or material.</p>		<p>Yes: No:</p>
<p>No food preparation, plastic food displays, food storage, or refrigeration apparatus is proposed?</p>		<p>Yes: No:</p>
<p>Is independent, battery powered LED lighting being provided for the outdoor dining spaces?</p>		<p>Yes: No:</p>
<p>If Applicable, the applicant has provided a copy of the Department of Alcohol Beverage Controls approval for outdoor sales.</p>		<p>Yes: No:</p>
<p>Building and Safety Requirement</p>		
<p>Minimum requirements within the American with Disability Acts (ADA) are maintained. Existing accessible parking and access is maintained and will not be re-purposed for restaurant or retail use.</p> <ul style="list-style-type: none"> • Has a clearly marked 4' wide pedestrian pathway (path of travel) from walkways on site, public sidewalks, crosswalks, bus stops, and accessible parking to all public entrances been maintained? • At least 5 percent of the seating spaces and standing spaces at the dining surfaces shall comply with required Federal Law, Americans with Disability Act, and State Law, California Code of Regulations accessibility regulations. • Height. The tops of dining surfaces and work surfaces shall be 28 inches minimum and 34 inches maximum above the finish floor or ground. • Clear floor or ground space. Accessible tables shall be provided with a clear floor space positioned for a wheelchair forward approach. Knee and toe clearance beneath the accessible tables shall be provided. <p>Note: No outdoor use may obstruct this required pedestrian clearance in any manner, regardless of the width of the sidewalks</p>		<p>Yes: No:</p>
<p>Fire Requirements</p>		
<p>The twenty (24) feet fire lane will not be obstructed at any time.</p>		<p>Yes: No:</p>
<p>Access to fire hydrants, fire hose connections for sprinkler systems, and entrances and exits of all buildings shall not be obstructed at any time by barriers or seating.</p>		<p>Yes: No:</p>

<i>The pedestrian path shall maintain a minimum of six (6) feet from large obstructions. No tables, or chairs, umbrellas or other fixtures shall be permitted within six (6) feet of a pedestrian crosswalk or corner curb cut.</i>		Yes: No:
<i>Fire extinguishers are placed within 75' of travel to furthest table.</i>		Yes: No:
<i>No electrical lines or cords will be used.</i>		Yes: No:
<i>If tents or canopies proposed:</i>		
<i>All tents/canopies are 10' x 10' or less?</i>		Yes: No:
<i>Number of tents/canopies does not exceed four (4)</i>		Yes: No:
<i>All tent legs weighted minimum 40 lbs</i>		Yes: No:
<i>Weights (not less than 40 lbs) shall be securely attached to canopy roof and canopy leg separately.</i> <ol style="list-style-type: none"> <i>1. Ropes and straps should be high quality</i> <i>2. Bungee or rubber straps are prohibited</i> <i>3. Weights must be on the ground and not dangling</i> <i>4. Weights and lines must not pose a hazard and be clearly visible</i> 		Yes: No:
<i>No heaters will be used under tents/canopies or umbrellas.</i>		Yes: No:
<i>Signage is to be posted indicating that smoking is prohibited under tents or shade structures.</i>		Yes: No:
<i>Umbrellas and other decorative material shall be fire-retardant, pressure-treated or manufactured of fire-resistant material. No portion of an umbrella shall be less than six (6) feet, eight (8) inches (eighty (80) inches) above the sidewalk.</i>		Yes: No:

Notes:

CONDITIONS OF APPROVAL

SIGNATURE

I certify under penalty of perjury that all information in this application is true and correct, that any false or mis-leading information shall be grounds for denial, and I agree to comply with any and all Conditions of Approval.

Applicant _____ Date _____